

Summary Report : Training Programme Evaluation
'TOT Course for Officers'

Summary Report

Training Programme Evaluation

TOT Course for Officers

June 8 - 12, 2009



Gujarat Institute of Disaster Management
(Research and Training Wing of GSDMA, Gandhinagar)

**Sardar Patel Institute of Public Administration, Opposite ISRO,
Satellite Road, Ahmedabad**

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Summary Report on Training Programme Evaluation TOT Course for Officers

1.0 Introduction

Gujarat Institute of Disaster Management (GIDM) conducted a five day training programme on 'TOT Course for Officers'. Twenty two participants attended the programme from various organizations such as Govt. Polytechnics and Civil Defence. Annexure 1 provides details of participants. This evaluation report comprises of the feedback received from the participants.

The letter dated 15.05.2009 inviting nominations for the training programme was sent from the Jt.CEO, GSDMA and Executive Director, GIDM to Director General, SPIPA; Director General, Gandhi Labour Institute; Additional DGP (Training); Chief Conservator of Forest (Research); Director, Civil Defense; Director, Engineers Staff Training College; Director, Technical Education; Director, GCERT; Panchayati Raj Training Institute; Director, SIHFW; Director, NIOH; Joint Director, Employment and Training; Dy.Director, SPIPA Regional Training Centre; All Dy.Directors, SPIPA Regional Training Centres; Principal/Head, All Polytechnics and Principal, Panchayati Raj Training Institute.

1.1. Objectives

The course objectives were:

- To have an overview about Disaster, its Management, Institution mechanism and Initiatives
- To know about the definitions and concepts of Disaster Management
- To understand hazard, vulnerability and risk assessment
- To look at the importance and significance of Disaster Management
- To know about the Disaster Management Cycle
- To understand the emerging concerns in Disaster Management
- To have an overview about Disasters such as Floods, Cyclone, Earthquake, Drought, Industrial & Chemical Disaster and Biological Disaster
- To know about Environmental Health Aspects in Disaster Management
- To understand Emergency Response including Medical Response

1.2 Duration

The duration of the training programme was for 5 days from 8th June to 12th June, 2009.

1.3 Venue

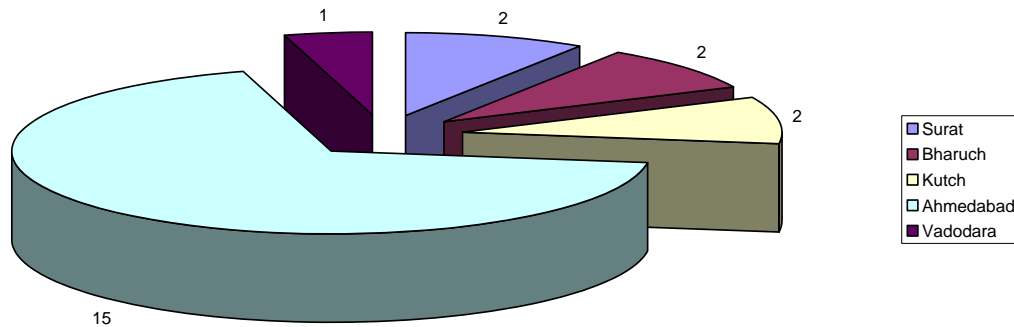
The venue of the training programme was the Sardar Patel Institute of Public Administration campus situated opposite ISRO on Satellite Road at Ahmedabad. GIDM has an office in the same campus.

1.4 Methodology Used

In the programme, the methodology used was lecture, audio visual, practical demonstration of Cardio-Pulmonary Resuscitation (CPR), case study, discussion and exercise.

1.5 Participants

No. of Participants from various districts in Gujarat



The twenty two participants represented five districts of the state. Maximum (15) participants came from Ahmedabad district.

1.6 Resource Persons

The programme coordinators were Jagdish Gadhvi, Deputy Director, GIDM and Pratima Singh, Assistant Professor, GIDM. The sessions were taken by GIDM officials (Jagdish Gadhvi and Pratima Singh) and other experts such as S.J.Pandit, Dr.P.L.Dave, Dhimant Vyas and Dr.Uttama Solanki (copy of Programme Schedule is enclosed at annexure 2).

2.0 Evaluation of Programme by Participants

The training programme was very much appreciated by the participants. A brief summary of feed back received vide the evaluation reports (summary is given in annexure 3) has been presented hereafter. The report comprises of feedback received from twenty two participants.

2.1 Structure and organization of the course

Twelve participants thought that the course was 'very well structured' whereas the rest barring one stated that it was 'well structured'. One participant thought that the course was 'somewhat structured'.

2.2 Usefulness of the training programme to job

Seventeen participants found the training to be very useful in their jobs. The rest of the participants barring one found the course to be quite useful.

2.3 Practical orientation of the course

Nine participants found the course to be 'practically oriented to a great extent'. Seven participants felt that the training was 'highly practically oriented'. Six participants felt that the training programme was 'practically orientated to a limited extent'.

2.4 Benefit from interaction with fellow participants

Twelve participants felt that they had benefited 'substantially' from the interaction they had had with the fellow participants in the course. Six participants stated that they had benefited 'considerably' from interaction with the fellow participants in the course and four participants felt that they had benefited 'fairly' from interaction with the fellow participants.

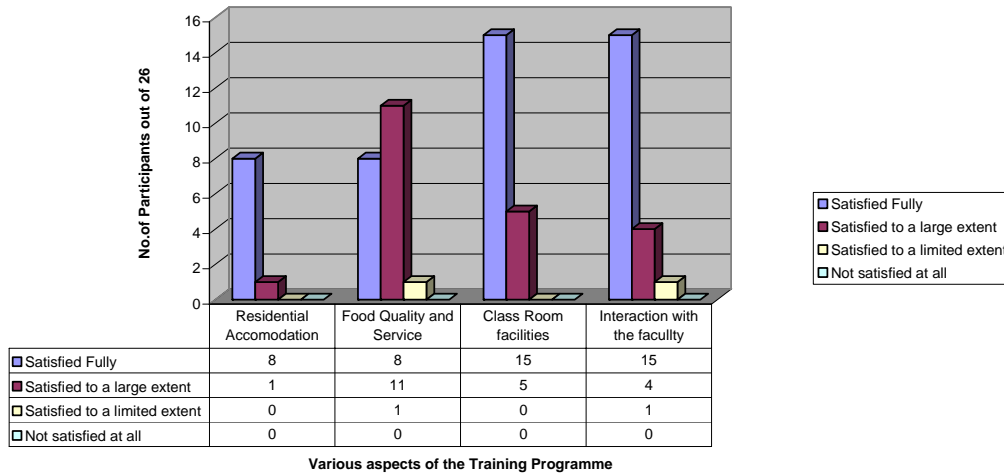
2.5 Relevance of course material to the course content

Sixteen participants found the course material supplied to them 'extremely' relevant and related to the course content whereas two participants found the course material supplied to them 'considerably' relevant and related to the course content. Four participants found the course material supplied to them as 'fairly relevant'.

2.6 Extent of Satisfaction of Training Programme to Participants

Level of satisfaction was distributed across various aspects of the training programme such as 'residential accommodation', 'food quality and service', 'class room facilities' and 'interaction with the faculty'. As seen from the graph, more than two thirds of the participants were satisfied fully when it came to the aspect of 'class room facilities' and 'interaction with the faculty'.

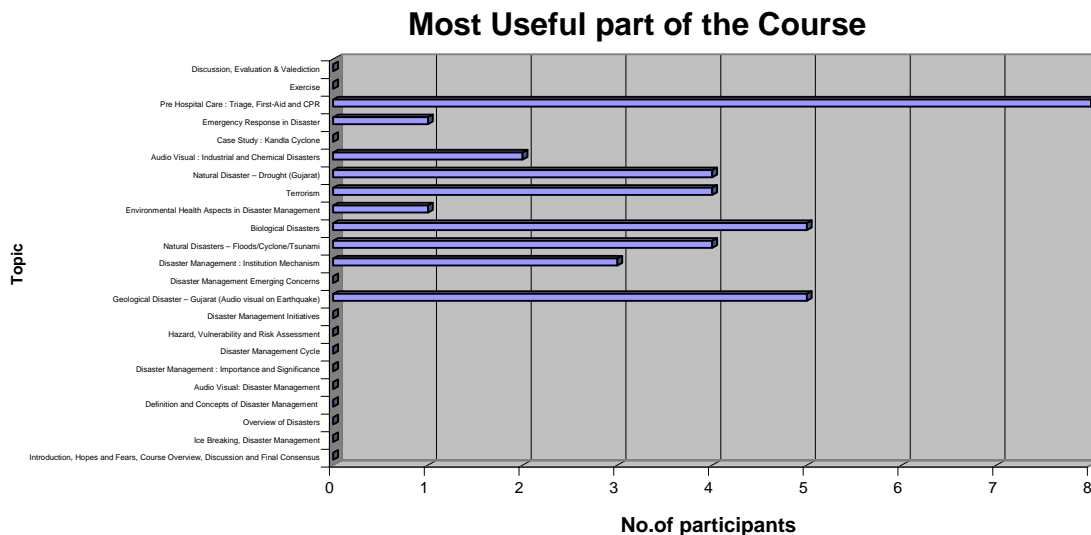
Extent of Satisfaction of Training Programme to Participants



2.7 Faculty

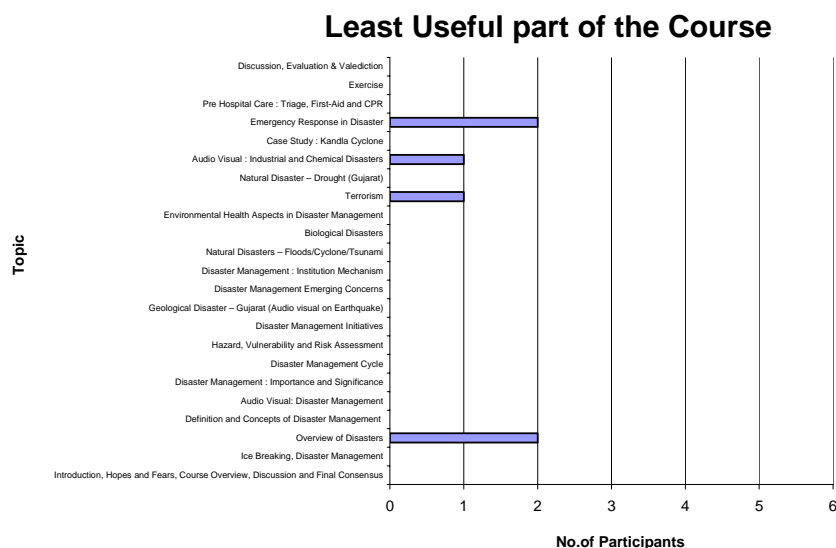
The participants found all the faculty members Jagdish Gadhvi, Pratima Singh, S.J.Pandit, Dr.P.L.Dave, Dhimant Vyas and Dr.Uttama Solanki to be delivering lectures/sessions that ranged from excellent to very good to good to fair.

2.8 Most Useful part of the course



Eight participants found the topic 'Pre Hospital Care : Triage, First-Aid and CPR' to be the most useful part of the course. This was followed by the topics 'Geological Disaster – Gujarat (Audio visual on Earthquake)' and 'Biological Disasters' which five participants found as the most useful. Four participants found the topics 'Natural Disasters – Floods/Cyclone/Tsunami', 'Terrorism' and 'Natural Disaster – Drought (Gujarat)' as the most useful topic.

2.9 Least Useful part of the course



Two participants found the topics 'Overview of Disasters' and 'Emergency Response in Disaster' as the least useful topic.

2.10 Overall impression of the course

Almost half (10 out of 21) the participants found the course to be 'excellent'. Nine participants found the course to be ranking as 'very good' and two participants found the course to be ranking as 'good'.

2.11 Specific idea about improvements in your working situation when back to work

The participants mentioned that they got specific ideas about improvements in their working situation when they would go back after the training. The specific ideas included some of the comments presented hereafter:

"Yes. Course give me specific ideas about any disaster specially Earthquake, Cyclone and how to handle the situation and working condition".

..... Jayendrasinh K. Jhala

Police Inspector
 District Magistrate & Controller
 Civil Defence, Ahmedabad

"This course is useful in Civil Defense Training classes".

.....Participant
TOT Course for Officers

"When I shall going my field area I am use all information of this course".

.....Paresh J.Trivedi
Field Supervisor
Deptee Health Centre, Morbi

"Yes. Because we are trainer to Civil defense volunteers at district level and hence the training here for trainers is obviously useful.

.....Anand Kumar Acharya
Dy.Collector, Civil Defense
Bhuj, Kutch

"I can use and start give PPT".

..... B.M.Pargi
Deputy Engineer
PGVCL, Power House Compound,
Rapar, Kutch

"Overall picture is clear regarding Disaster".

..... Jayeshkumar D. Vegada
C.D.I. Napur
11th Floor, M.S.Building, C Block,
Ahmedabad

"All over the Disaster Management course is very useful in duty work and also in real life also".

..... Rajesh R. Sutariya
Police Inspector
Civil Defence Office, Kothi Building,
Vadodara

"The course provided us very useful information about all type of disasters and the various ways to cope the every constituent of the society & manage them successfully".

.....Participant
TOT Course for Officers

"Yes, after the training I will try to educate my students in Disaster Management. So, they spread their ideas in society and students are the major part of our society".

.....Participant
TOT Course for Officers

Details of Participants
TOT Course for Officers

Sr. No	Name, Designation & Office Address	Telephone Number	
		(O)	® & (M)
1.	Shri Bhupendrakumar R. Patel Lecturer Applied Mechanics Govt. Polytechnic, Applied Mechanics Dept. Ahmedabad	26301285	9427144318
2.	Shri Vyom B. Pathak Lecturer Vidyabharti Trust Polytechnic,Umrakh,Bardoli, Dist. Surat	02622-220581	02622-222294 9825509107
3.	Shri Maganlal N. Parmar Police Inspector Civil Defence, Ankleshwar. Dist. Bharuch	02646-245700	9426397690
4.	Shri Rajendrasinh S. Rana Police Inspector, Civil Defence, Home Gard Office, Ahmedabad	25507166	9825031464
5.	Shri Anand Kumar Acharya Deputy Controller Civil Defence Office, Bhuj, Kachchh	02832-230601	9824002902
6.	Shri Ashok C. Sharma Chief Warden Gandhidham (Kachchh)	257823	9825225623
7.	Shri Natavaralal B. Patel Commandant Civil Defence Trg. School, Gujarat State, Home Gard Buld., Ahmedabad	25507275	9426040765
8.	Shri Ikramkhan I. Patel Deputy Chief Warden Civil Defence, Ankleshwar, Dist. Bharuch	02646-245700	02646-245023 9426861817
9.	Shri Kanjibhai V. Mithar Divisional Warden 5 th Floor, M.S Building, Nanpura, Surat	0261-2464102	9727062045
10.	Er. Narendra H. Oza (Bhatt) Addl. Chief Warden Civil Defence, Ahmedabad City	25507776	9724416079
11.	Shri Vikrambhai G. Mehta Divisional Warden Civil Defence, Sola Division, Ahmedabad	25507776	27645677 9925156084
12.	Shri Rajesh R. Sutariya Police Inspector Civil Defence Office, Kothi Building, Vadodara	0265-2431410	9979432669

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Sr. No	Name, Designation & Office Address	Telephone Number	
		(O)	® & (M)
13.	Shri Jayendrasinh K. Jhala Police Inspector District Magistrate & Controller, Civil Defence, A'bad.	--	98256950682
14.	Shri Ranchhodbhai K. Patel Divisional Warden Civil Defence, Vatva Division, Ahmedabad.	--	9879556027
15.	Shri Jayeshkumar D. Vegada C.D.I. Napur 11 th Floor, M.S.Building, C Block, Ahmedabad	26932451	9824279099
16.	Shri Hardik C. Parmar Lecturer Mechanical Engineering Government Polytechnic, Ahmedabad	26301285	27437453 9898209252
17.	Shri K.L. Chaudhari Police Inspector Civil Defence Training School, Ahmedabad	25507166	9374490777 9374490111
18.	Shri Gautam P. Rajkumar Civil Defence Anti Fire & Disaster Response Force, Ahmedabad.	9429020148	9427629466
19.	Shri Krishnakant A. Sathwara Fire & Rescue Service & Emergency Services, Civil Defence, Ahmedabad.	9426392885	9426392885
20.	Shri Shirishkumar B. Balat Civil Defence, Ahmedabad.	--	9978163449
21.	Shri Himanshu P. Modi Post Warden Civil Defence, Ahmedabad.	25359468	9510409748
22.	Shri Pankaj J. Modi SSO Fire & Word Service Civil Defence, Ahmedabad.	25359468	9374031938

Programme Schedule TOT Course for Officers

(08.06.2009 to 12.06.2009)

Day I : 08.06.2009

Session	Topic	Faculty
0915 – 0930	Registration	
0930 – 1045	Introduction Hopes and Fears Course Overview Discussion and Final Consensus	Jagdish Gadhavi Dy. Director, GIDM Pratima Singh Asst. Professor, GIDM
	<i>Tea Break</i>	
1100 – 1215	Ice Breaking Disaster Management	Jagdish Gadhavi Dy. Director, GIDM
	<i>Lunch Break</i>	
1315 – 1430	Overview of Disasters	Jagdish Gadhavi Dy. Director, GIDM
	<i>Tea Break</i>	
1445 – 1600	Definition and Concepts of Disaster Management	Pratima Singh Asst. Professor, GIDM
1600 – 1710	Audio Visual: Disaster Management	Jagdish Gadhavi Dy. Director, GIDM Pratima Singh Asst. Professor, GIDM

Day II 09.06.2009

Session	Topic	Faculty
0930 – 1045	Disaster Management : Importance and Significance	Jagdish Gadhavi Dy. Director, GIDM
	<i>Tea Break</i>	
1100 – 1215	Disaster Management Cycle	Pratima Singh Asst. Professor, GIDM
	<i>Lunch Break</i>	
1315 – 1430	Hazard, Vulnerability and Risk Assessment	Pratima Singh Asst. Professor, GIDM
	<i>Tea Break</i>	
1445 – 1600	Disaster Management Initiatives	Jagdish Gadhavi Dy. Director, GIDM
1600 – 1710	Geological Disaster – Gujarat (Audio visual on Earthquake)	Jagdish Gadhavi Dy. Director, GIDM Pratima Singh Asst. Professor, GIDM

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Day III 10.06.2009

Session	Topic	Faculty
0930 – 1045	Disaster Management Emerging Concerns	Shri S.J. Pandit Management Consultant, SPIPA
	<i>Tea Break</i>	
1100 – 1215	Disaster Management : Institution Mechanism	Jagdish Gadhavi Dy. Director, GIDM
	<i>Lunch Break</i>	
1315 – 1430	Natural Disasters – Floods/Cyclone/Tsunami	Pratima Singh Asst. Professor, GIDM
	<i>Tea Break</i>	
1445 – 1600	Biological Disasters	Dr.P.L.Dave Epidemic Medical Officer, Ahmedabad District Panchayat
1600 – 1710	Environmental Health Aspects in Disaster Management	Dr.P.L.Dave Epidemic Medical Officer, Ahmedabad District Panchayat

Day IV 11.06.2009

Session	Topic	Faculty
0930 – 1045	Natural Disaster – Drought (Gujarat)	Dhimant Vyas Executive Engineer
	<i>Tea Break</i>	
1100 – 1215	Terrorism	Jagdish Gadhavi Dy. Director, GIDM
	<i>Lunch Break</i>	
1315 – 1430	Audio Visual : Industrial and Chemical Disasters	Jagdish Gadhavi Dy. Director, GIDM Pratima Singh Asst. Professor, GIDM
	<i>Tea Break</i>	
1445 – 1600	Case Study : Kandla Cyclone	Pratima Singh Asst. Professor, GIDM
1600 – 1710	Emergency Response in Disaster	Fire and Emergency Services, Ahmedabad Municipal Corporation, Ahmedabad

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Day V : 12.06.2009

Session	Topic	Faculty
0930 – 1045	Pre Hospital Care : Triage, First-Aid and CPR	Dr.Uttama Solanki Anesthetist, Civil Hospital, Gandhinagar
	<i>Tea Break</i>	
1100 – 1215	Pre Hospital Care : Triage, First-Aid and CPR	Dr.Uttama Solanki Anesthetist, Civil Hospital, Gandhinagar
	<i>Lunch Break</i>	
1315 – 1430	Exercise	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM
	<i>Tea Break</i>	
1445 – 1600	Exercise	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM
1600 – 1710	Discussion, Evaluation & Valediction	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM

Session	Time	Session	Time
I	09-30 to 10-45	III	13-15 to 14-30
Tea	10-45 to 11-00	Tea	14-30 to 14-45
II	11-00 to 12-15	IV	14-45 to 16-00
Lunch	12-15 to 13-15	V	16-00 to 17-10

Evaluation Report

Note: Please fill in all the items in the questionnaire. Your objectivity will help us to improve the future course

1. Name of the Institution : **Gujarat Institute of Disaster Management**

Ahmedabad

2. Title of the Course : TOT Course for Officers
 Dates : 8-12 June 2009

3. Course Objectives :

- To have an overview about Disaster, its Management, Institution mechanism and Initiatives
- To know about the definitions and concepts of Disaster Management
- To understand hazard, vulnerability and risk assessment
- To look at the importance and significance of Disaster Management
- To know about the Disaster Management Cycle
- To understand the emerging concerns in Disaster Management
- To have an overview about Disasters such as Floods, Cyclone, Earthquake, Drought, Industrial & Chemical Disaster and Biological Disaster
- To know about Environmental Health Aspects in Disaster Management
- To understand Emergency Response including Medical Response

4. What do you think about the structure and organization of the course in context of the objectives?

Very Well Structured	Well Structured	Some Structured	Very Unstructured
12	9	1	0

5. How useful this training would be to you in your job?

Very Useful	Quite Useful	Of Limited Use	Not at all
17	4	1	0

6. Practical orientation of the Course:

Highly Practical Oriented	Practically Oriented to a Great Extent	Practically Oriented to a Limited Extent	Not at all Practical
7	9	6	0

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7. How far have you been benefited from interaction with the fellow participants in the course?

Substantially	Considerably	Fairly	Not at all
12	6	4	0

8. How far was the course material supplied relevant and related to the course content?

Extremely Relevant	Considerably Relevant	Fairly Relevant	Not at all Relevant
16	2	4	0

9. To what extent are you satisfied with the following:

	Satisfied fully	Satisfied to a large extent	Satisfied to a limited extent	Not satisfied at all
Residential Accommodation	8	1	0	0
Food Facilities	8	11	1	0
Class Room Facilities	15	5	0	0
Interaction with Faculty	15	4	1	0

10. Which part of the course did you find most useful?

11. Which part of the course did you find least useful?

12. Overall impression of the Course

Excellent	Very Good	Good	Fair
10	9	2	0

13. Did the course give you any specific ideas about improvement in your working situation when you go back?

Yes

No

14. If yes, can you spell them out briefly?

- ✚ Yes. Course give me specific ideas about any disaster specially Earthquake, cyclone and how to handle the situation and working condition.
- ✚ This course is useful in civil Defense Training classes.
- ✚ When I shall going my field area I am use all information of this course.
- ✚ Yes. Because we are trained op Civil defense volunteers at district level and hence the training here for training here for trainers is obviously useful.
- ✚ I can use and start give PPT.
- ✚ Overall picture is clear regarding Disaster.
- ✚ All over the Disaster Management course is very useful in duty work and also in real life also.
- ✚ The course provided us very useful information about all type of disasters and the various ways to cope the every constituent of the society & manage them successfully.
- ✚ Yes, after the training I will try to educate my students in Disaster Management. So, they spread their ideas in society and students are the major part of our society”.

15. Any other comments/observations you wish to make about the course?

- Course is useful for handling disaster situation and mitigation management.
- Please arrange at least a lecture with any renowned faculty for 'HAM' Radio-communication as it is one of the undisturbed communication device during havocking hazards. Also persuade about 'Satellite phone'.
- Five days course is lengthy for Honorary participants like me Chief Warden.
- All the subjects in this course are appropriate. This course is relevant at any place and is useful in all disasters. If the course is explained in Gujarati language then each and every participant can understand properly. In the course Gadhvi saheb and Singh madam taught very well and are very good.

16. EVALUATION OF SESSIONS

Day I : 08.06.2009

Session	Topic	Faculty	Excellent	Very Good	Good	Fair
0915 – 0930	Registration					
0930 – 1045	Introduction Hopes and Fears Course Overview Discussion and Final Consensus	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM	14	7	0	0
	<i>Tea Break</i>					
1100 – 1215	Ice Breaking Disaster Management	Jagdish Gadhavi Dy.Director, GIDM	12	6	3	0
	<i>Lunch Break</i>					
1315 – 1430	Overview of Disasters	Jagdish Gadhavi Dy.Director, GIDM	16	5	0	0
	<i>Tea Break</i>					
1445 – 1600	Definition and Concepts of Disaster Management	Pratima Singh Asst.Professor, GIDM	13	6	2	0
1600 – 1710	Audio Visual: Disaster Management	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM	13	4	4	0

Day II 09.06.2009

Session	Topic	Faculty	Excellent	Very Good	Good	Fair
0930 – 1045	Disaster Management : Importance and Significance	Jagdish Gadhavi Dy.Director, GIDM	15	5	1	0
	<i>Tea Break</i>					
1100 – 1215	Disaster Management Cycle	Pratima Singh Asst.Professor, GIDM	14	5	2	0
	<i>Lunch Break</i>					
1315 – 1430	Hazard, Vulnerability and Risk Assessment	Pratima Singh Asst.Professor, GIDM	13	6	2	0
	<i>Tea Break</i>					
1445 – 1600	Disaster Management Initiatives	Jagdish Gadhavi Dy.Director, GIDM	14	6	1	0
1600 – 1710	Geological Disaster – Gujarat (Audio visual on Earthquake)	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM	11	8	2	0

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Day III 10.06.2009

Session	Topic	Faculty	Excellent	Very Good	Good	Fair
0930 – 1045	Disaster Management Emerging Concerns	Shri S.J. Pandit Management Consultant, SPIPA	15	6	0	0
1100 – 1215	Disaster Management : Institution Mechanism	Jagdish Gadhavi Dy.Director, GIDM	12	7	2	0
1315 – 1430	Natural Disasters – Floods/Cyclone/Tsuna mi	Pratima Singh Asst.Professor, GIDM	13	6	1	0
1445 – 1600	Biological Disasters	Dr.P.L.Dave Epidemic Medical Officer, Ahmedabad District Panchayat	15	4	2	0
1600 – 1710	Environmental Health Aspects in Disaster Management		13	5	1	0

Day IV 11.06.2009

Session	Topic	Faculty	Excellent	Very Good	Good	Fair
0930 – 1045	Terrorism	Jagdish Gadhavi Dy.Director, GIDM	11	6	3	0
1100 – 1215	Natural Disaster – Drought (Gujarat)	Dhimant Vyas Executive Engineer	11	6	2	0
1315 – 1430	Audio Visual : Industrial and Chemical Disasters	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor,	8	8	3	1
1445 – 1600	Case Study : Kandla Cyclone	Pratima Singh Asst.Professor,	9	6	3	2
1600 – 1710	Emergency Response in Disaster (continue.)	Fire and Emergency Services, Ahmedabad	7	6	3	2

Day V : 12.06.2009

Session	Topic	Faculty	Excellent	Very Good	Good	Fair
0930 – 1045	Pre Hospital Care : Triage, First-Aid and CPR	Dr.Uttama Solanki Anesthetist, Civil Hospital, Gandhinagar	13	5	3	0
1100 – 1215			13	5	3	0
1315 – 1430	Exercise	Jagdish Gadhavi Dy.Director, GIDM Pratima Singh Asst.Professor, GIDM	12	6	2	0
1445 – 1600			12	6	2	0
1600 – 1710	Discussion, Evaluation & Valediction		12	6	2	0

Signature:

Designation

and Place: